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| **체크리스트****Checklist for Application Documents** | C:\Documents and Settings\wku\바탕 화면\EMB00000b2022ce.jpg |
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| ※ 아래의 순서대로 서류를 준비하고 제출해주시기 바랍니다.**(Please organize your documents by the following order and submit them.)** |
| 1 | □ | 입학지원서**[Form 1]** (사진 1매 부착, 3.5cm X 4.5cm)/ Application for admission(attach a color photo with white background) |
| 2 | □ | 대학(원) 졸업(예정)증명서 / Certification of (Expected) graduation : 󰋫 학사 Bachelor 󰋫 석사 Master‘s |
| 2-1 | □ | 대학(원) 졸업(예정)증명서 번역본 / Official identification for certificate of (expected) graduation. |
| 3 | □ | 대학(원) 전학년 성적증명서 : 󰋫 학사 Bachelor 󰋫 석사 Master's/ The official transcripts(GPA indicated, including the transcript from school before the transfer) |
| 3-1 | □ | 전학년 성적증명서 번역본 / Official identification for the official transcript |
| 4 | □ | 사진(3.5X4.5㎝) 4매 / 4 Color photo of applicant |
| 5 | □ | 학업계획서**[Form 2]** / Study plan |
| 6 | □ | 자기소개서**[Form 5]** / Self-introduction |
| 7 | □ | 학력조회동의서**[Form 3]** / Release of information authorization |
| 8 | □ | 개인정보 수집 및 이용에 대한 안내**[Form 8]** / Guide on the collection and use of personal information |
| 9 | □ | 추천서**[Form 4]** / Recommendation (Only if you have a recommender) |
| 10 | □ | 한국어 공인시험성적표 원본 / The official document of korean language test score󰋫TOPIK (Only have a Korean language test score) |
| 11 | □ | 표준입학허가서 발급신청서**[Form 7]** / Request for certificate of admission |
| 12 | □ | 여권 사본 / A photocopy of the passport |
| 13 | □ | 외국인등록증 사본 / Copy of the applicant’s alien registration card(only for foreign applicants who live in Korea at the moment of application) |
| 14 | □ | 사증발급인정신청서/Application for confirmation of visa issuance (Only Chinese nationality)**[Form 10]** |
| 15 | □ | 학력(학위)인정 확인서 / Education certificate(For all degrees)  |
| 16 | □ | 지원자 예금잔고증명서(USD $18,000) / The bank statement of applicant with a minimum of USD $18,000(CNY 130,000元) |
| 17 | □ | 가족관계 입증서류 : 본인과 부모님 국적 증명서 및 가족관계 증명서, 이혼 또는 사망증명서/ Certificate of an applicant and parents’ nationality and certificate of family relations.호구부(戶口簿 for Chinese) / 호적(戶籍 for Japanese) / 출생증명서(The birth certificate) |
| 18 | □ | 재직증명서 / Proof of employment |
| 19 | □ | 한국어 번역문 및 번역자 확인서 / Korean translation & Translator confirmation(All documents should be korean’s translated and have to submit a translator confirmation.) |
| 20 | □ | 북한이탈주민 : 북한이탈주민 등록확인서 |
| 21 | □ | **학과주임교수추천서[Form 9]**/ Head of a Department Reference  |
| 22 | □ | 전형료 / Application fee  | 󰋫 석사과정 Master's: 50,000원 50,000 won(cash)  |